

CHANGE OF PARTICULARS FORM

I Mr./Mrs./Miss.....

M/No..... Id/No:

Do hereby wish to change my personal particulars as follows;

a) Change of Name; (Attach Certified Legal Documents)

From..... To.....

(Name must be as per the Identity card)

b) Change of Address:

From P. O Box.....To.....

c) Change of Mobile Number: From.....To.....

Reason for change

d) Change of Signature:

From.....To.....

Reason for change

e) Change of Email Address:

From.....To.....

f) Change of Contact Person:

From.....To.....

g) Change of Contact Person Mobile Number:

From..... To.....

CUSTOMER DECLARATION

I declare that the above particulars are true to my knowledge & authorize my records be updated as provided above; SignatureDate.....

OFFICIAL USE ONLY

Received by: Customer Care.....Staff No.....Sign..... Date.....

**Customer to deposit through Mpesa till Kshs 100 to confirm new phone number and Id Number match.
Customer Care to print & attach the transaction as prove of ownership of new phone number.**

Created by: Ass B.M.....Staff No.....Sign..... Date.....

Branch Managers Confirmation

I have verified the change of particulars details as declared by the customer and as posted in the system for update.

B.M.....Staff No.....Sign..... Date.....

Members' Accountant

Updated by: Name Staff No.....Sign..... Date.....