

INVITATION FOR PRE-QUALIFICATION OF SUPPLIERS

Unison Sacco Society Ltd invites applications for pre-qualification/registration of Suppliers from interested eligible bidders, for the supply of one or a combination of the under listed goods and services for the years 2026 to 2027.

| REFERENCE CODE | CATEGORY DESCRIPTION |
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| UNISON-01-2026 -2027 | Supply and delivery of general office stationery |
| UNISON-02-2026 -2027 | Supply and delivery of pre-printed office stationery |
| UNISON-03-2026 -2027 | Supply and delivery of servers, server software, computers, laptops, UPS and other related ICT hardware & accessories |
| UNISON-04-2026 -2027 | Supply, delivery and maintenance of printer, photocopier, scanners, toners and ribbons |
| UNISON-05-2026 -2027 | Provision of fashion and designed including tailoring of branded attire. |
| UNISON-06-2026 -2027 | Design and supply of branded promotional materials (t-shirts, caps, carrier bags, banners, etc.) |
| UNISON-07-2026 -2027 | Supply and maintenance of office safes, fireproof cabinets, strong room doors, cash boxes and door locks. |
| UNISON-08-2026 -2027 | Supply, installation, commissioning and maintenance of generators |
| UNISON-09-2026 -2027 | Supply, installation and maintenance of inverter-based backup systems, power distribution & solar system |
| UNISON-10-2026 -2027 | Supply, delivery and maintenance of PABX, telephone and telecommunication equipment inclusive of spares and related accessories |
| UNISON-11-2026 -2027 | Supply and delivery of printed communication materials including newsletters, brochure's, magazines, financial reports, calendars and diaries |
| UNISON-12-2026 -2027 | Supply, delivery and maintenance of money counting machine (notes and coins) and fake money detectors |
| UNISON-13-2026 -2027 | Supply, installation and maintenance of air conditioners |
| UNISON-14-2026 -2027 | Supply, installation and service of networking equipment's and structured cabling |
| UNISON-15-2026 -2027 | Supply and maintenance of fire equipment e.g. Fire extinguishers etc. |
| UNISON-16-2026 -2027 | Supply of ICT security, CCTV, access control devices and biometric equipment's |
| UNISON-17-2026 -2027 | Supply of software and licenses, office applications, Firewall, Microsoft licenses and anti-virus |
| UNISON-18-2026 -2027 | Supply of alarm system, fire detectors and alarm response services |
| UNISON-19-2026 -2027 | Supply and delivery of office furniture, furnishings and fittings including window blinds |
| UNISON-20-2026 -2027 | Provision of Data analytics/ Business Intelligence software |
| UNISON-21-2026 -2027 | Provision of music, TV and film production services, photography and videography services |
| UNISON-22-2026 -2027 | Provision of voice recording animation, voice over services |
| UNISON-23-2026 -2027 | Provision of digital marketing, web design and online advertising |
| UNISON-24-2026 -2027 | Provision of web and mail hosting services |

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| UNISON-25-2026 -2027 | Provision of event management, interior decor services and furnishing |
| UNISON-26-2026 -2027 | Provision of general cleaning and fumigation services |
| UNISON-27-2026 -2027 | Provision of auctioneering services |
| UNISON-28-2026 -2027 | Provision of security guard services |
| UNISON-29-2026 -2027 | Provision of digital communication, signage and outdoor advertising services |
| UNISON-30-2026 -2027 | Provision of internet, branches connectivity and cloud services |
| UNISON-31-2026 -2027 | Provision of general building contractors (minor works) NCA registered |
| UNISON-32-2026 -2027 | Provision of repair and maintenance of servers, computers, local area networks, ups and I.T equipment |
| UNISON-33-2026 -2027 | Provision of courier/ mail services |
| UNISON-34-2026 -2027 | Provision of cash in transit services |
| UNISON-35-2026 -2027 | Repair & servicing of motor vehicles and motorcycles (approved garages and dealers in Nakuru, Nanyuki, Nyahururu, Kabarnet & Eldoret) |
| UNISON-36-2026 -2027 | Provision of Vehicle tracking services |
| UNISON-37-2026 -2027 | Provision of Motor vehicle Valuation services |
| UNISON-38-2026 -2027 | Provision of Property Agency services |
| UNISON-39-2026 -2027 | Provision of Human Resource Development services, capacity building, recruitment, team building and trainings |
| UNISON-40-2026 -2027 | Provision of system security audit services |
| UNISON-41-2026 -2027 | Provision of management consultancy and policy formulation services |
| UNISON-42-2026 -2027 | Provision of legal services, litigation and conveyancing |
| UNISON-43-2026 -2027 | Provision of Tax consultancy services |
| UNISON-44-2026 -2027 | Provision of staff mental health awareness and counselling services |
| UNISON-45-2026 -2027 | Provision of audit services |
| UNISON-46-2026 -2027 | Provision of sanitary services |
| UNISON-47-2026 -2027 | Provision of occupation safety and health compliance audit services including electrical inspections |
| UNISON-48-2026 -2027 | Provision of training services on occupational safety and health, fire safety, first aid etc |
| UNISON-49-2026 -2027 | Provision of asset valuation services |
| UNISON-50-2026 -2027 | Provision of electrical maintenance services |

The pre-qualified list of suppliers will be for financial years, 2026 to 2027.

Interested and eligible bidders may download Pre-qualification/Registration of suppliers' documents from the Sacco's website; www.unisonsacco.co.ke.

Pre-qualification documents to be submitted with proof of payment of non-refundable fee of Kshs 3,000 per category. Payment should be made to Unison Sacco Kenya commercial bank (KCB) A/c 1202344615.

Completed pre-qualification documents to be submitted to our email address "tender@unisonsacco.co.ke" on or before 5th December 2025.